Bill4Time's Summer Plans



Here at Bill4Time, we are always eager to bring you new features to help you with your time tracking and time billing software needs. Just recently, we've introduced the "Firm Setup Wizard" to help new users get started, and our users in the legal industry can appreciate the <u>LEDES File Export</u>. Here are a few more features that we will be releasing soon:

Improved UI

Billing should be as simple and effortless as possible. So to help you accomplish your tasks, we will be cleaning and organizing many of the screens inside Bill4Time to maximize your efficiency. But don't worry – the screens will remain familiar as not to interfere with your workflow.

iCal Support

Many of you have been requesting a way to sync your Bill4Time Scheduler events with your current scheduling systems (eg: Apple iCal, Google Calendar, and Microsoft Outlook). Bill4Time is listening and making this happen. Simply subscribe to your calendar feed and your external application will be continuously updated.

Invoice Customization

Soon, Bill4Time customers will have full control over their invoices. Change the color, font, size, style and layout of each invoice. Create unique invoices for each client and project, or have a single invoice for all your work.

Report Generator

Sometimes companies need special reports that go beyond the library of reports found in the Bill4Time time billing software. Using our Report Generator, you will be able to access all your data within Bill4Time to create customized charts and graphs.

Training Articles and Videos

Coming soon, users will have access to step-by-step training for every feature in Bill4Time. We will provide PDFs and screen-casts that guide you through the system. You'll have high-definition videos to download and share with your entire team. Just like your <u>remote access</u> to track billable time, you will be able to transfer the tutorial video to your phone or media player for access wherever you are! We will also soon begin offering live, online training sessions for all users.

Stay tuned over the coming weeks for more information! And as always, you can send feedback and suggestions to support@bill4time.com or give us a call at 1-877-Bill4Time (International: +1-646-201-4911).